

53rd ANNUAL HIGHLAND COUNTY MAPLE FESTIVAL
EXHIBITOR CONTRACT

March 12 - 13 and March 19 - 20, 2011

(Sponsored by the Highland County Chamber of Commerce)

EXHIBIT AREAS: Please check the locations (1st, 2nd and 3rd choices) that best suit your product. We will try to accommodate your location request; however, the Chamber reserves the right to assign a different location if it is in the best interest of the show. The Chamber also reserves the right to accept or reject any and all applications. *Vendors are juried for uniqueness, quality, and diversity of merchandise.*

Please print or type the following information

EXHIBITOR NAME: _____

ADDRESS: _____

STREET/PO BOX

CITY

STATE

ZIP

BUSINESS NAME: _____

PHONE (Daytime): _____ **PHONE (Evening):** _____

E-MAIL ADDRESS: _____

DESCRIPTION OF ALL MERCHANDISE TO BE SOLD: _____

Handcrafted items only.

No resale products or imports.

Price range: _____

Are you demonstrating? () yes () no

Have you exhibited at the Maple Festival before? () yes () no **Number of years** _____

Would you be willing to distribute Maple Festival Brochures? () 25 () 50 () 100

Where did you here about the Maple Festival? () craft vendor () craft publication
() Highland County Chamber Website () other

To register for the Highland Maple Festival:

1. Please provide all information requested on the front of this form.
2. Please read the Rules of Participation included below and with the application.
3. Sign Contract in space provided below.
(A booth space will not be reserved for vendors who fail to sign this contract.)
4. **A minimum of three photographs or slides** representative of merchandise to be sold must accompany application. (If possible, include one photograph of set-up.)
5. Enclose check or money order payable to the **Highland County Chamber of Commerce**.
6. Vendors selling any type of food product must include a copy of their Certificate of Liability Insurance with their application.

BOOTH LOCATION & FEES

Location Choice	Booth Fee	Location / Inside or Outside Arts & Crafts / Antiques (All booths spaces are 10' x 10')
_____	\$215	Highland High School Gymnasium, Monterey: Inside spaces only. Arts & Crafts. Set-up must be removed between weekends. <i>(NEW)</i>
_____	\$215	Highland Elementary School Gymnasium, Monterey: Inside spaces only. Arts & Crafts. Set-up must be removed between weekends. <i>(NEW)</i>
_____	\$135	Courthouse Lawn, Monterey: Outside spaces only. Arts & Crafts. Set-up must be removed between weekends.
_____	\$135	North Water Street, Monterey: Outside spaces only. Arts & Crafts. Set-up must be removed between weekends.
_____	\$135	Main Street, Monterey: Outside spaces only. Arts & Crafts. Set-up must be removed between weekends.
_____	\$200	Stonewall Ruritan Building, McDowell – Inside spaces. Arts & Crafts. Set-up may remain in place between weekends.
_____	\$135	Stonewall Ruritan Building, McDowell – Outside spaces. Arts & Crafts. Set-up must be removed between weekends.

EXHIBIT FEES: All fees include both weekends. Multiple booths are available at the prices listed above. Please indicate which fees are included in your check/money order and include payment *in full*.

Booth fee: Indicate number of booths: _____ \$ _____

Electricity @ \$15 (flat fee) \$ _____

Jury Fee @ \$25* (non-refundable) \$ _____

**Applications postmarked after December 20 must include jury fee.
This fee is non-refundable.*

TOTAL ENCLOSED \$ _____**

***Personal or business checks postmarked after February 1 will not be accepted
— include a cashiers check or money order.*

HIGHLAND MAPLE FESTIVAL

Rules of Participation

(Sponsored by the Highland County Chamber of Commerce)

1. I understand that there will be no refund after this application has been accepted and the applicant approved (including assignment of a location different from that requested). Applications not accepted will be fully refunded, less the \$25 "late application fee," applicable only for applications postmarked after December 20.
2. I understand that this is a legally binding contract.
3. Vendors selling any type of food product must include a *Certificate of Liability Insurance* with their application.
4. I understand that no personal or business checks postmarked after February 1 will be accepted—a cashiers check, money order, or cash must pay all such late fees.
5. I agree to participate in the Highland Maple Festival on both weekends.
6. I understand that returning vendors will receive priority with regard to booth assignments and that every effort will be made to reassign vendors the same booth space held the previous year, unless a reassignment request is indicated on the application.
7. I understand that applications are juried in the order of the date they are submitted and that a returning vendor's space will not be held in reserve after January 1.
8. I understand that applications postmarked after December 20 will include a \$25 (*non-refundable*) late application fee.
9. I understand that the deposit of an application fee does not guarantee acceptance.
- 10. I understand that I have been accepted into a juried arts & crafts show and that all of the arts and crafts to be represented at the Maple Festival are handcrafted and made by the applicant. Resale items and imported crafts will *not* be accepted into the show. I understand that failure to comply with this policy can result in my immediate expulsion from the show and that I will forfeit all booth rental fees paid to the Highland County Chamber of Commerce and my future participation in the Highland Maple Festival.**
11. I agree to sell only inventory at the Highland Maple Festival that has been juried and approved by the Highland County Chamber of Commerce, and that failure to comply with this policy can result in my immediate expulsion from the show and forfeiture of all booth rental fees paid to the Highland County Chamber of Commerce and my future participation in the Highland Maple Festival.
12. I have read and fully understand the Rules of Participation in the Highland Maple Festival that are attached to and make a part of this contract. I agree to comply with these rules and will be responsible for all my booth personnel to comply with these rules.
13. I agree that neither the Highland County Chamber of Commerce nor its agents or employees, nor the participating Arts & Crafts Show venues, nor their agents or employees, shall be liable for any damage to the property of or for the loss of any business to the exhibitor, or for any loss of the exhibitor by theft, damage by fire or other means, or for injuries to the exhibitor, its employees, agents, or customers, or guests arising from any cause or matter whatsoever.

Date

Exhibitor's Signature

Please Sign and Return To:

**Highland County Chamber of Commerce
PO Box 223
Monterey, VA 24465**

**Tel. (540) 468-2550
Fax: (540) 468-2551
Email: highcc@cfw.com
Website: www.highlandcounty.org**

***Save the following dates!
Maple Festival, 2011
March 10 - 11 & 17 -18***

PLEASE READ AND KEEP ATTACHED FESTIVAL RULES AND REGULATIONS
We wish everyone a safe, enjoyable, and profitable festival.